

COURSE DESCRIPTION

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

WHY

On successful completion you will gain the following skills and knowledge:

- Communication
- Planning
- Teamwork
- Self Management
- Problem Solving
- Technology
- Initiative

WHEN

- January
- August
- May
- October

DURATION AND DELIVERY METHOD

- Maximum duration of 52 weeks.
- Face to Face
- Online
- Distance Learning

PATHWAYS FROM THE QUALIFICATION

On successful completion, you will gain the following skills and knowledge:

- Business Manager
- Business Manager - Management
- Manager/Assistant Manager
- Managers
- Further Studies



ENTRY REQUIREMENTS

- IELTS – 5.5
- Must be 18 years and minimum year 12 certificate

FEES (AUD)

- Domestic \$4,500,
- International \$12,750,
- Online only \$4,500 &
- RPL \$1,450
- \$500 Materials + \$250 Admin Fee

ASSESSMENTS REQUIREMENTS

- Project Base
- Class Participation

Prices subject to change without prior notice & payment plan available

4 CORE UNITS

SUBJECT CODE	SUBJECT NAME
BSBLDR501	DEVELOP AND USE EMOTIONAL INTELLIGENCE
BSBMGT517	MANAGE OPERATIONAL PLAN
BSBLDR502	LEAD AND MANAGE EFFECTIVE WORKPLACE RELATIONSHIPS
BSBWOR502	LEAD AND MANAGE TEAM EFFECTIVENESS

8 ELECTIVE UNITS

SUBJECT CODE	SUBJECT NAME
BSBCUS501	MANAGE QUALITY CUSTOMER SERVICE
BSBINN502	BUILD AND SUSTAIN AN INNOVATIVE WORK ENVIRONMENT
BSBWOR501	MANAGE PERSONAL WORK PRIORITIES AND PROFESSIONAL DEVELOPMENT
BSBRSK501	MANAGE RISK
BSBADM502	MANAGE MEETINGS
BSBHRM512	DEVELOP AND MANAGE PERFORMANCE-MANAGEMENT PROCESSES
BSBHRM513	MANAGE WORKFORCE PLANNING
BSBSUS501	DEVELOP WORKPLACE POLICY AND PROCEDURES FOR SUSTAINABILITY

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